



RISK ASSESSMENT FORM (SF003)

Assessor(s)	Date Assessed:	Location:
Jane Docksey	19.09.09	Stockley Farm Park
Review Date:	Task Assessed:	Head of Section / Department:
11.03.11	Visiting public (Schools)	Jane Docksey - Open Farm
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Hazard	Persons exposed to hazard	Severity (1 - 10)	Likelihood (1 - 10)	Risk (1-100)	Control Measures/ Actions	Risk Code (S, N, F, A, T)
Tractor & trailer ride – steps up and down. Travelling on uneven road surfaces.	Visiting public	2	4	8	Staff assist persons on and off the trailer, correct number of passengers only, no climbing on the bales, all persons to be seated, and gate at rear of trailer locked. Visitors warned that some surfaces may be uneven and bumpy, again all passengers told to remain seated at all times.	A
Nature trail – walking on uneven ground and steep gradients, slippery walk ways, protruding objects and proximity of running stream. Collecting items from the nature trail – plants and wildlife.	Visiting public	2	6	12	Supervisor of group informed of the potential hazards. Advice on suitable foot wear given when booking the visit. Supervisors notified that there is a stream and to keep group together and under control. Supervisors to be made aware of potential hazards when collecting items from the nature trail such as plants and wildlife you would expect to find in a woodland environment.	F
Outdoor playground equipment.	Visiting public	2	6	12	Signage stating that children must be supervised by an adult at all times. Regular safety checks undertaken. Safety surfaces monitored and maintained regularly.	F

Sit on pedal tractors – bumping into other tractors, children and objects.	Visiting public	2	6	12	Tractors inspected daily for safety and repairs carried out immediately. Signage stating that children must be supervised at all times, do not drive into objects or other persons.	F
Bitten, scratched or kicked by an animal. All farm animals including the horses & ponies.	Visiting public	2	6	12	Signage asking persons not to feed the animals. Animals are only moved when the farm is closed to the public. Animal sheds are always staffed by competent personnel. Be aware that animals are unpredictable and may move suddenly.	F
Milking parlour – protruding objects, hot water, slippery & wet floors, chemicals and medicines, steep steps up & down into parlour	Visiting public	2	4	8	Supervisors advised before entering the parlour of the potential hazards. Size of group allowed into this area is strictly limited. Children assisted up and down the steps. Chemicals and medicines are stored in accordance with manufacturer’s recommendations. Children are instructed not to touch any items in this area.	A
Risk of illness – contact with animals and not washing hands.	Visiting public	4	2	8	All persons visiting the farm are instructed to wash their hands when they have come into contact with the animals. Location of hand washing facilities clearly signed & pointed out. Adequate hand washing units are available including, warm water, antibacterial soap and paper towel. All animals health status is assessed on a daily basis, any sick animals are removed immediately to an isolation facility. Regular on farm vet visits.	A
Children climbing on feed/bedding stuffs. Climbing on gates, fences and other structures.	Visiting public	2	4	8	Signage stating No Entry in the feed area and do not feed the animals. Staff patrol this area. All children to be supervised by an adult and instructed not to climb on objects such as gates.	A
Soft play area – tripping, jumping, running	Visiting public	2	4	8	Signage stating age and height limit. Signage stating adult supervision at all times.	A
Straw Bounce – climbing and falling, straw particles getting In the eyes.	Visiting public	2	4	8	Signage stating not to climb on bales and not to jump off bales. Adult supervision required at all times.	A

Bouncy Inflatable – tripping, falling, jumping, collisions.	Visiting public	2	4	8	The inflatable is PIPA inspected and approved. Daily safety checks are carried out. For more info request a risk assessment for the Inflatable.	A
Sand pit – sand particles getting in children eyes.	Visiting public	2	4	8	Signage stating safety instructions to be observed and followed when using sand pit. Do not throw sand. All children to be supervised by an adult.	A
Persons accessing working areas on the farm – vehicles, equipment and animals.	Visiting public	4	4	16	On arrival at the farm visitors are shown into the open farm area via fenced walkways with one way access only. No Entry signs on all doors that lead into areas not accessible to the public. When returning to the coach for lunch this is strictly the responsibility of the group and is supervised by adult members of the group.	F
Fire	Visiting public	4	2	8	To be advised by staff on the occurrence of an incident. Fire assembly points in place. Fire extinguishers in various locations. No Smoking policy on the farm.	A

SIGNATURE 

DATE 11.03.2010

Severity

Numerical Rating

Multiple Deaths.	10
Singular Death.	8
Major Injury, Disabling Illness, and Major Damage.	6
Lost Time Injury, Lost Time Illness or Significant Damage.	4
Minor Injury, Minor Damage.	2
Operational Delay Only.	1

Likelihood

Numerical Rating

Certain to Happen.	10
Very Likely to Happen.	8
Likely to Happen.	6
May Happen.	4
Unlikely to Happen.	2
Very Unlikely to Happen.	1

Colour Code Classification

Red (40-100)	S	The activity must be prohibited and Stopped immediately. Analyse alternative methods of conducting the activity safely.
Orange (20-36)	N	The risk from the activity is Not adequately controlled and requires additional control measures to be introduced.
Yellow (12-16)	F	the activity requires Further in-depth assessment to ascertain whether the risk is adequate or inadequately controlled.
Green (8-10)	A	The risk from the activity is Adequately controlled and can continue. Staff require to be informed of the risk.
Blue (1-6)	T	The risk from the activity is deemed to be Trivial and can continue with no requirement for communication to staff.

Table 1 Colour Code Classification

Likelihood	Severity					
	Multiple Death	Single Death	Major Injury	Lost Time Injury	Minor Injury	Delay Only
Certain	100	80	60	40	20	10
Very Likely	80	64	48	32	16	8
Likely	60	48	36	24	12	6
May Happen	40	32	24	16	8	4
Unlikely	20	16	12	8	4	2
Very Unlikely	10	8	6	4	2	1