



RISK ASSESSMENT FORM (SF003)

Assessor(s)	Date Assessed:	Location:
Sophie Green	04.01.16	Stockley Farm Park
Review Date:	Task Assessed:	Head of Section / Department:
04.01.16	Visiting public (Schools)	John Walton - Open Farm
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Hazard	Persons exposed to hazard	Severity (1 - 10)	Likelihood (1 - 10)	Risk (1-100)	Control Measures/ Actions	Risk Code (S, N, F, A, T)
Coach Park – safety of groups when disembarking and embarking.	Visiting public	4	2	8	Coach park manned by Stockley Farm Park staff during disembarkation/embarkation. All coach companies have been issued with a code of conduct that must be adhered to whilst attending the farm and drivers are issued with a written copy on arrival. SFP staff to direct all coaches whilst on SFP property to ensure that visitors remain safe. On arrival groups will be directed to gather away from the coach park and asked not to attend their coach unless accompanied by a member of SFP staff. On leaving, coaches will be arranged in order of disembarkation and groups will be directed on to their coach when it is deemed safe by a member of SFP.	A
Tractor & trailer ride – steps up and down. Travelling on uneven road surfaces.	Visiting public	2	4	8	Staff assist persons on and off the trailer, correct number of passengers only, no climbing on the bales, all persons to be seated, and gate at rear of trailer locked. Visitors warned that some surfaces may be uneven and bumpy, again all passengers told to remain seated at all times.	A
Nature trail – walking on uneven ground and steep gradients, slippery walk ways, protruding objects and	Visiting public	2	6	10	Supervisor of group informed of the potential hazards. Advice on suitable foot wear & clothing given when booking the visit. Supervisors notified that there is a small river and to keep group together and under control. Supervisors &	A

proximity of running stream. Collecting items from the nature trail – plants and wildlife.					children to be made aware of potential hazards when collecting items from the nature trail such as plants and wildlife you would expect to find in a woodland environment.	
Bitten, scratched or kicked by an animal. All farm animals including the horses & ponies.	Visiting public	2	6	10	Signage asking persons not to feed the animals. Animals are only moved when the farm is closed to the public. Animal sheds and activities are always staffed by competent personnel. Persons are given safety briefing prior to animal contact sessions. Be aware that animals are unpredictable and may move suddenly.	A
Milking parlour – protruding objects, hot water, slippery & wet floors, chemicals and medicines, steep steps up & down into parlour	Visiting public	2	4	8	Supervisors & children advised before entering the parlour of the potential hazards. Size of group allowed into this area is strictly limited. Children assisted up and down the steps. Chemicals and medicines are stored in accordance with manufacturer's recommendations. Children are instructed not to touch any items in this area.	A
Risk of illness – Zoonotic diseases in particularly E Coli, contact with animals and not washing hands.	Visiting public, particularly children	4	2	8	All persons visiting the farm are instructed to wash their hands when they have come into contact with the animals. Location of hand washing facilities clearly signed & pointed out. Adequate hand washing units are available including warm water, antibacterial soap and paper towel. Signage stating please wash hands properly and verbal instruction after animal contact activities instructing all visitors to wash hands at the hand wash stations using soap and warm water. Adults are asked to supervise the hand washing of children. No visitors are allowed into animal pens. Walk ways are kept clean and tidy. Animal bedding is changed regularly to ensure the level of animal faeces is kept to a minimum. All animals health status is assessed on a daily basis, any sick animals are removed immediately to an isolation facility. Regular on-farm vet visits. Stockley Farm Park refers to and follows the Industry Code of Practice produced by the Access to Farms Membership.	A

Pregnant women and contact with sheep (Spring time only)	Visiting public	4	2	8	Signs advising pregnant women not to come into contact with pregnant sheep. Pregnant sheep kept in separate shed so can be avoided and leaflet available upon request providing advice.	A
Children climbing on feed/bedding stuffs. Climbing on gates, fences and other structures.	Visiting public	2	4	8	Feed area is fenced with signage stating 'No Entry Staff Only' and 'Do not feed the animals' signs used throughout. Staff patrol this area. All children to be supervised by an adult and instructed not to climb on objects such as gates, fences or hurdles.	A
Soft play area – tripping, jumping, running.	Visiting public	2	4	8	Signage stating age and height limit. Signage stating adult supervision at all times.	A
Bouncy Inflatable – tripping, falling, jumping, collisions.	Visiting public	2	4	8	The inflatable is PIPA inspected and approved. Daily safety checks are carried out. Signage stating age and height limit. Signage stating adult supervision at all times.	A
Sand pit – sand particles getting in children eyes.	Visiting public	2	4	8	Signage stating safety instructions to be observed and followed when using sand pit. Do not throw sand. All children to be supervised by an adult.	A
Sit on pedal tractors – bumping into other tractors, children and objects.	Visiting public	2	6	10	Tractors inspected daily for safety and repairs carried out immediately. Signage stating that children must be supervised at all times, do not drive into objects or other persons. Signage stating age limit.	A
Outdoor playground equipment.	Visiting public	2	6	10	Signage stating that children must be supervised by an adult at all times. Daily safety checks and regular maintenance undertaken. Safety surfaces monitored and maintained regularly.	A
Persons accessing working areas on the farm – vehicles, equipment and animals.	Visiting public	4	4	10	On arrival at the farm visitors are shown into the open farm area via fenced walkways with one way access only. No Entry signs on all doors that lead into areas not accessible to the public. When returning to the coach for lunch, visitors must be supervised by SFP staff at all times.	A

Polytunnel – soil particles getting into children's eyes. Safe use of gardening tools. Soil born bacteria from contact with soil and not washing hands.	Visiting Public	2	4	8	Supervisors & children advised before entering the Polytunnel of the potential hazards and supervised at all times. Correct use of tools demonstrated prior to use. Hand washing advised after planting activities. Location of hand washing facilities clearly signed & pointed out. Adequate hand washing units are available including warm water, antibacterial soap and paper towel.	A
Fire	Visiting public	4	2	8	Visitors to be advised by staff on the occurrence of an incident and guided appropriately. Fire assembly point in place (outdoor play area). Fire extinguishers in various locations to be used by trained fire marshals. No Smoking policy on the farm. Smoking shelter located behind public toilets.	A

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SIGNATURE

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Severity**Numerical Rating**

Multiple Deaths.	10
Singular Death.	8
Major Injury, Disabling Illness, and Major Damage.	6
Lost Time Injury, Lost Time Illness or Significant Damage.	4
Minor Injury, Minor Damage.	2
Operational Delay Only.	1

Likelihood**Numerical Rating**

Certain to Happen.	10
Very Likely to Happen.	8
Likely to Happen.	6
May Happen.	4
Unlikely to Happen.	2
Very Unlikely to Happen.	1

Table 1 Colour Code Classification**Colour Code Classification**

Red (40-100)	S	The activity must be prohibited and Stopped immediately. Analyse alternative methods of conducting the activity safely.
Orange (20-36)	N	The risk from the activity is Not adequately controlled and requires additional control measures to be introduced.
Yellow (12-16)	F	the activity requires Further in-depth assessment to ascertain whether the risk is adequate or inadequately controlled.
Green (8-10)	A	The risk from the activity is Adequately controlled and can continue. Staff require to be informed of the risk.
Blue (1-6)	T	The risk from the activity is deemed to be Trivial and can continue with no requirement for communication to staff.

Likelihood	Severity					
	Multiple Death	Single Death	Major Injury	Lost Time Injury	Minor Injury	Delay Only
Certain	100	80	60	40	20	10
Very Likely	80	64	48	32	16	8
Likely	60	48	36	24	12	6
May Happen	40	32	24	16	8	4
Unlikely	20	16	12	8	4	2
Very Unlikely	10	8	6	4	2	1